



## Minutes of Special Board of Directors Meeting re Saolta Group Strategy held on Wednesday 26<sup>th</sup> September 2018 at 3.30 p.m.

**Venue:** The Boardroom, Ground Floor, Nurses Home Building, University Hospital Galway.

### Present

#### Non Executive Directors

Dr. John Killeen, Chairman (JK)  
Mary Dunne (MD)  
Gerry McManus (GMM)  
Darina Kneafsey (DK)  
Dariona Conlon (DC)  
Prof Ciarán Ó hÓgartaigh (COH) (joined meeting at 4.05pm)

#### Executive Members

Maurice Power, Chief Executive Officer (MP)  
Ann Cosgrove, Chief Operations Officer (AC)  
Tony Baynes, I/Chief Financial Officer (TB)  
Jean Kelly, I/Chief DONM (JMK)  
Pat Nash, Chief Clinical Director (PN)

### Apologies

Dr. Aislinne Freeman (AF)  
Brian Thornton (BT)  
Phyllis Mac Namara (PMN)  
Tom Canavan (TC)  
Dr. Brendan Day (BD)

### In Attendance

Caitriona Meehan, Group Communications Manager (CM)  
Anne Marie Farrington, Board Secretary (AMF)  
Jo Shortt, Portfolio Manager, PMO Office (JS)  
Eamonn Kelly, Saolta Integrated Governance Programme (EK)

### Absent

Dr. John Morris (JM)

Item	Discussions / Comments	Action
	The meeting commenced at 3.45pm. It was noted that there was not the required quorum, but it was agreed to proceed with the meeting.	
<b>1.</b>	<b>Apologies &amp; Conflict of Interest Declarations</b>	
	<b>Apologies</b> were noted from Brian Thornton, Aislinne Freeman, Tom Canavan & Phyllis Mac Namara.  <b>Conflicts of Interest Declarations:</b> no Declaration of Interest was made.	
<b>2.</b>	<b>Saolta Group Strategy 2019-2023</b>	
	<u>Approval of Saolta Group Strategy 2019-2023</u> Dr. Nash gave a detailed overview of the various sections of the draft strategy. Feedback previously received from Board Members has been included. A copy of proposed Three Year Implementation Plan was circulated at the meeting. A number of edits were suggested and these will be included in the Strategy by the PMO Office. <b>Action:</b> PMO Office.  The draft Strategy was approved by the Board.	JS & EK

	<p><u>Agree Publication Date</u></p> <ul style="list-style-type: none"> <li>- Strategy to go to publishers this week for formatting, design and printing. A final printed version will be available for review prior to publication. <b>Action:</b> Pat Nash, Jo Shortt &amp; Eamonn Kelly.</li> <li>- It was agreed to launch the Strategy at the Board of Directors Meeting on 14<sup>th</sup> November 2018 in Portiuncula University Hospital. <b>Action:</b> Caitriona Meehan and Pat Nash to arrange.</li> <li>- <b>Action:</b> CEO to forward draft Strategy to Liam Woods, John Connaghan &amp; Dean Sullivan for feedback/comments.</li> <li>- Summary of strategy to be included in Staff Engagement Roadshows.</li> </ul>	<p>PN, JS &amp; EK</p> <p>CM &amp; PN</p> <p>MP</p>
3.	<p><b>Any Other Business</b></p>	
	<p><u>Board Strategy Committee</u></p> <p>It was agreed that the Board Strategy Committee will meet quarterly to oversee and monitor the Executives progress in relation to the implementation of Strategy.</p> <p><u>Dashboard</u></p> <p>Dashboard to be created and provided to Board Strategy Committee quarterly, outlining progress with the Implementation of the Strategy over the next three years</p> <p><u>Acknowledgement</u></p> <p>The Board of Directors acknowledged the significant work that has gone into developing the Strategy and thanked all the staff involved for their valued input and hard work. Particular mention was given to Dr. Pat Nash, Jo Shortt, Eamonn Kelly and Colette Ansbro.</p>	
4.	<p><b>Date of Next Board Meeting</b></p>	
	<p>The next Board Meeting is scheduled to take place on 10<sup>th</sup> October 2018 in Galway.</p>	

The meeting concluded at 4.55 p.m.

Signed: 

**Dr. John Killeen, Chairman**

Date: 10/10/18