



## Minutes of Board of Directors Meeting held on Wednesday 20<sup>th</sup> February 2019 at 3 p.m.

**Venue: Boardroom, Ground Floor, Nurses Home Building, University Hospital Galway.**

**Present**

**Non Executive Directors**

Gerry McManus, Interim Chairman (GMM)  
 Dr. Aislinne Freeman (AF)  
 Mary Dunne (MD)  
 Phyllis Mac Namara (PMN)  
 Dariona Conlon (DC)  
 Brian Thornton (BT)  
 Tom Canavan (TC)  
 Prof Ciarán Ó hÓgartaigh (COH) (arrived at 3.15pm)  
 Dr. John Morris (JM)  
 Darina Kneafsey (DK)  
 Dr. Brendan Day (BD)

**Executive Members**

Maurice Power, Chief Executive Officer (MP)  
 Ann Cosgrove, Chief Operations Officer (AC)  
 Pat Nash, Chief Clinical Director (PN) (arrived at 3.10pm)  
 Jean Kelly, I/Chief DONM (JMK)

**In Attendance**

Anne Marie Farrington, Board Secretary (AMF)

**Apologies**

Caitriona Meehan, Group Communications Manager (CM)  
 Tony Baynes, I/Chief Financial Officer (TB)

Item	Discussions / Comments	Action
1.	<p><b>Apologies, Conflicts of Interest, Minutes, Actions Log &amp; Matters Arising</b></p> <p><b>Apologies:</b> were noted from Tony Baynes and Caitriona Meehan.</p> <p><b>Conflict of Interest Declarations:</b> no Declarations of Interest were made.</p> <p><b>Minutes</b></p> <ul style="list-style-type: none"> <li>- The draft minutes of the Board Meeting held on 11/12/18 were approved.</li> <li>- The draft minutes of the Special Board Meeting held on 06/02/19 were approved.</li> </ul> <p><b>Matters Arising</b></p> <p><u>Group eHealth Director Post:</u>            The post of Group eHealth Director is currently with DPER awaiting approval.</p> <p><u>INMO Industrial Action</u>            The CEO updated the Board, of the impact on services of the recent INMO industrial action. All sites experienced difficulties in managing activity and providing safe patient care during the strike. The Board of Directors acknowledged and thanked the Executive, and all staff, for their efforts in supporting the hospitals during the strike.</p> <p><u>Winter Plan</u>            The benefits of the Winter Planning initiatives put in place over the</p>	

	<p>Christmas &amp; New Year Period have been difficult to evaluate due to the impact of the nurses strike. The number of patients waiting on trolleys has decreased, even though the number of attendances to ED Departments has increased.</p> <p><u>Termination of Pregnancy Services</u> This service is available at Mayo University Hospital and University Hospital Galway. Challenges exist in terms of capacity and recruitment of staff to support the service.</p> <p><u>Group Strategy 2019-2023</u> The CEO advised the Board that the Director General, the Deputy Director for Strategy &amp; Planning and the Director of Acute Hospitals have all endorsed the Saolta Group Strategy. It is planned to launch the strategy following the next Board Meeting on 13<sup>th</sup> March 2019.</p> <p><u>Community Diagnostics</u> The CEO confirmed that agreement has been reached with CHO West and the Radiology Directorate in relation to the provision of a community ultrasound service. CHO West currently looking at funding model and will revert.</p> <p><u>Outsourcing Proposals</u> This has been put on hold until a conclusion has been reached in the national GP contract negotiations.</p> <p><u>Recruitment of Consultants &amp; NCHDs at LUH</u> The Chief Clinical Director and CEO advised the Board that they recently met with the National Doctors Training Programme (NDTP) where they raised the challenges and concerns of the Saolta Group in recruiting consultants and NCHDs to Letterkenny University Hospital. A follow-on meeting is being arranged with the Chief Medical Officer in Dept of Health, the Chief Clinical Director of HSE and the NDTP to try to find solutions to this national issue.</p> <p>Brief discussion took place regarding a new patient monitoring software, which is in use in some other hospitals and which may be of benefit to Saolta. The CEO agreed to follow up with the company.</p>	MP
2.	<b>Chairman's Update - Verbal</b>	
	The Chairman had no update.	
3.	<b>Saolta Group Executives Report to the Board</b>	
	<p>The Saolta Group Executives Report (01/2019), circulated prior to the meeting, was taken as read. The following was discussed briefly:</p> <p><u>Managed Clinical &amp; Academic Networks (MCAN)</u> The Chief Clinical Director provided a verbal update on the new Managed Clinical &amp; Academic Networks. The Directors for the Cancer MCAN and Women's &amp; Childrens MCAN have been appointed and it is planned to commence the pilots in April 2019. Engagement is ongoing with union</p>	

representatives in relation to other senior roles. It is hoped to advertise the General Manager posts shortly.

#### Options Appraisal for Acute Hospital Services in Galway

The scope of the project has been expanded, with four additional areas to be examined (Laboratory Services, ED Build UHG, Elective Hospital Merlin Park and Cancer Ambulatory Care). The first draft of the report has been received by the Chief Clinical Director. The final report is expected to be available in late March.

#### Capital Projects

Brief discussion took place regarding Capital Projects. No formal notification has been received yet advising that Capital Projects for the Saolta Group will be impacted by the budget overruns at the National Children's Hospital.

#### Radiology System

The COO provided a verbal update in relation to the current radiology system at GUH and the Agfa contract which is due to expire in 2019. It is intended that GUH and RUH will move to the NIMIS radiology system, which is the system used by the other hospitals in the Group and nationally. However, the National NIMIS Project Board have advised that due to resource issues, the transfer of GUH & RUH from the Agfa system to the NIMIS system will be delayed by 1-2 years.

#### Orthopaedic Theatres, Merlin Park

The COO gave the Board a verbal update on the background of the tender process for the Modular Orthopaedic Theatre Build at Merlin Park. This matter is being dealt with by National HSE Estates.

#### Waiting List Validation

The Board questioned the Executive on the ongoing waiting list validation and the new National Validation Unit. This validation will not address patients who may be on the same waiting list in several hospitals within the Group.

### **4. Update from Board Sub Committees**

#### Board Audit Committee

The Chair of the Board Audit Committee provided a verbal update on the last meeting held on 20/02/19. Difficulties are being experienced in implementing some audit recommendations. The CEO confirmed that Implementation of Audit Recommendations will be monitored at the monthly Group Performance Meetings with the General Managers.

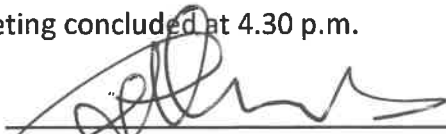
#### Board Finance Committee

The Board Finance Committee Meeting scheduled for 11/02/19 was cancelled due to the INMO industrial action. The CEO provided the Board with a written update on the Financial Position at yearend 2018 and on the Budget 2019. This was circulated at the meeting.

	<p><u>Board Quality &amp; Patient Safety Committee</u> The Chair of the Board Quality &amp; Patient Safety Committee gave a verbal update of the meeting held on 12/12/18.</p> <p>The minutes of the Board Quality &amp; Patient Safety Committee Meeting held on 07/11/18, and circulated prior to the meeting, were discussed briefly. The Chief Clinical Director gave a verbal update on Cardiothoracic Services at UHG and the Maternity Services at PUH.</p> <p><u>Board Strategic Manpower Planning Committee</u> Dr. John Morris provided the Board with a verbal update of the last meeting held on 24/01/19. The Terms of Reference have been updated, following the appointment of an additional Non-Executive Director (Mary Dunne), and will be brought back to the Board for approval.</p> <p>There is a requirement for an additional Non-Executive Director on the Board Strategic Manpower Committee, to replace Dr. John Killeen whose term of appointment expired in January 2019.</p> <p><u>Board Strategy Committee</u> The Board Strategy Committee Meeting scheduled for 05/02/19 was postponed due to the INMO industrial action and rescheduled for 08/03/19. The Terms of Reference will be amended to reflect that Dr. John Killeen will continue on this committee as an external member. The revised Terms of Reference are to be brought back to the Board for approval.</p>	JM
5.	<b>Any Other Business</b>	
	<p><u>Condolences</u> The Chairman extended the condolences of the Board of Directors to the family and colleagues of Imelda Mallon, Senior Radiographer, Mayo University Hospital. May She Rest In Peace.</p> <p><u>Board Development Day</u> The Chairman advised that the Board Development Day, scheduled for 13<sup>th</sup> November 2019, may be brought forward to earlier in the year. The Chairman will meet with the CEO to discuss this matter further.</p>	GMM & MP
6.	<b>Date of Next Board Meeting</b>	
	The next Board Meeting is scheduled to take place on Wednesday 13 <sup>th</sup> March 2019 in Roscommon.	

The meeting concluded at 4.30 p.m.

Signed:

  
Gerry McManus, Interim Chairman

Date:

13/3/2019