

Board Meeting

Clarion Hotel, Sligo
14th September 2016

Present

Non Executive Directors

Dr John Killeen, Interim Chair (JK)
Ms Phyllis MacNamara, Director (PMN)
Mr Gerry McManus, Director (GMM)
Dr Jim Browne, Director (JB) joined meeting at 2.35pm
Dr Brendan Day, Director (BD)

Executive Members

Mr Maurice Power, CEO (MP)
Dr Pat Nash, Group Clinical Director (PN)
Ms Ann Cosgrove, I/Chief Operational Officer (AC)
Mr Tony Baynes, I/Chief Financial Officer (TB)
Ms Jean Kelly, I/Chief Director of Nursing & Midwifery (JMK)

Apologies

Ms Sharon Moohan, Director (SM)
Mr Zubair Javeed, Director (ZJ)
Mr Tony O'Gorman, Secretary (TOG)

In Attendance

Mr Michael Moloney, Communications
Ms Caitriona Meehan, Communications
Ms A M Farrington, Secretary (AMF)

Non Attendance

Mr Colam O'Neill, Director (CON)

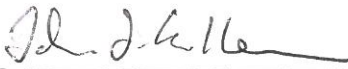
Agenda Item	Discussions / Comments	Action
1.	Apologies / Minutes of Board Meeting / Declaration of Interest	
	Minutes of meeting held on 13/07/16 were approved on the proposal of Phyllis MacNamara and seconded by Dr. Brendan Day. Conflict of Interest Declaration: No Declarations of Interest were made.	
2.	Matters Arising and Review of Action Points	
	<p>Clinical Strategy Project – presentation given to Board by Dr. Pat Nash at 11.30am meeting and discussed then.</p> <p>Scientific Management Practices in Healthcare to Tackle Patient Flow - Proof of Concept Programme Dr. Nash gave an update on this programme. UHG has been chosen as a pilot site by the NCP & HSE. It will examine patient flow. GE Healthcare Finnamore will work with the Group and provide the external expertise and skills and will have a number of resources on site to run this programme.</p> <p>Benchmarking with UK Trust Mr. Power informed the Board that he has been contact with Jim Mackey, CEO, NHS Improvement in relation to benchmarking data. They have agreed to share data with our Group and we in turn will exchange data with them. Data to be available for December Board Meeting.</p>	TOG/MP

	<p>Develop newsletter article focused on the role of PALS and Patient Council Ms. Meehan advised that this is ready and will be included in the newsletter due out at the end of September.</p> <p>Examine how patient acknowledgements can be recorded on the Saolta website. In progress.</p>	CM
3.	Chairperson	
	<p>Chairman's Update (verbal)</p> <p>Board Development Day 9th November It was proposed that the Board Development Day scheduled for 9th November would be deferred until new Board Members are appointed.</p>	TOG
4.	Chief Executive Officer	
	<p>The Chief Executive Officer's Report (41/2016) circulated prior to meeting was taken as read.</p> <p>Endoscopy Mr. Power advised that the HSE have instructed that all scopes waiting over 12 months are to be outsourced even though a plan was submitted to deal with these internally. Ann Cosgrove updated the Board on the current Endoscopy Waiting Lists in each hospital.</p> <p>Dr. Day requested that all GPs be notified of the endoscopy waiting times & lists in each hospital so that they can make an informed decision as to which hospital to refer patients.</p> <p>Report on activity at Endoscopy Unit RUH for 2016 to be provided at next Board Meeting.</p> <p>Costs of performing an endoscopy in RUH to be compared with outsourcing to Galway Clinic and provided at October Board Meeting.</p> <p>Waiting Lists Mr. Power advised that there is €40m ring fenced nationally for Waiting Lists. The Group will be submitting a plan seeking funding in 2017.</p>	AC AC TB
5.	Chief Clinical Director	
	<p>The Chief Clinical Director's Report (42/2016) circulated prior to meeting was taken as read.</p> <p>Portiuncula Hospital Maternity Services Review The status of the review was discussed. Dr. Nash informed the Board that he is to meet with the families this evening (14th September) to update them on the current status of the review. It is likely that the final report will not be completed until the end of January 2017. Dr. Killeen requested that it be conveyed to the families the reasons for the delays and to highlight that action has been taken on the findings of the Preliminary Investigation.</p>	PN

	Clinical Audit Dr. Nash advised the Board that one of the 7 new Quality & Safety posts to be filled will be a Grade 7 Clinical Audit post.	
6.	Chief Financial Officer Report The Chief Financial Officer's Report (43/2016) circulated prior to meeting was taken as read. Due to strict cost containment measures and savings plans, the Forecast Deficit at year end has been reduced from €5.8m to €4.4m. Marion Prendergast, A/Finance Manager, GUH has resigned her post to return to Sligo. The Board acknowledged her performance and hard work to date. Mr. Baynes currently looking at interim measures for filling of the now vacant Finance Manager post at GUH.	
7.	Group Director of Nursing & Midwifery The Group Director of Nursing & Midwifery Report (44/2016) circulated prior to meeting was taken as read. Bereavement Midwives Following the launch of the National Standards for Bereavement Care following Pregnancy Loss & Perinatal Death, five Bereavement Midwives are to be appointed in the Group – one in each Maternity Unit. Recruitment is currently with the NRS.	
8.	Any other Business The following additional items were discussed: Signage in ED Dept UHG regarding charges Ann Cosgrove to follow-up on this. AC Family Space on Wards for End of Life It was agreed that it is a priority of the Board to ensure that space be identified in each hospital for families to use when a patient/relative is nearing end of life. Ann Cosgrove to liaise with each hospital and follow-up on progress. AC Staff Recognition Awards Dr. Killeen requested that preparations commence for holding the Staff Recognition Awards in March 2017. JK HSE Leadership Team Mr. Power advised the Board of that Tony O'Brien, Director General will be making some changes to HSE Leadership Team. Notification to be issued nationally. Copy of the notification to be circulated to Board Members. TOG Improving the Care of Frail Elderly Patients Gerry McManus raised the positive impact that the Frail Elderly Assessment Team (FEAT) was having on the provision of care to elderly patients attending ED in Sligo. It was noted that a number of such teams are in place throughout the Group.	

	Advertisement for Chairperson Dr. Killeen advised that Board that the position of Chairperson has been advertised by the HSE on www.stateboards.ie	
9.	Date of Next Board Meeting It was agreed that the next Board Meeting would not be a Public Meeting as it is the last meeting to the current Board members. Next meeting scheduled for Wednesday 12th October 2016 at 4 p.m. in University Hospital Galway.	

SIGNED DIRECTOR:



Dr John Killeen
Interim Chair of Board

DATE: _____