

Board Meeting
Galway & Roscommon University Hospitals Group
 Tuesday, 19th February, 2013 at 8.30 am to 10.30am
 Boardroom, University Hospital, Galway

Members Present:

Mr Noel Daly, Chair (ND)
 Dr Jim Browne, Non Executive Director (JB)
 Dr Brendan Day, Non Executive Director (BD)
 Mr John Killeen, Non Executive Director (JK)
 Ms Phyllis MacNamara, Non Executive Director (PMN)
 Mr Bill Maher, Group CEO (WEM)
 Dr Pat Nash, Group Clinical Director (PN)
 Mr Maurice Power, Chief Financial Officer (MP)
 Ms Colette Cowan, Group Director of Nursing (CC)
 Ms Fiona McHugh, Secretary, (FMH)

Apologies: Mr Zubair Javeed, Non Executive Director (ZJ)

In attendance: Mr Ray Mitchell, HSE Assistant National Director

Agenda Item No	Discussions /Comments	Action
1.	Introductions	
	<p>Mr Noel Daly welcomed everyone to the first Board meeting and thanked Ms Phyllis MacNamara for making the effort to attend following her recent accident and wished her a speedy recovery.</p> <p>The Chairman congratulated Dr Jim Browne on his appointment as Chairman of National Paediatric Hospital Board.</p> <p>Mr Noel Daly welcomed Mr Ray Mitchell, HSE Assistant National Director who has been appointed to assist the Chair in his role.</p>	
2.	Briefing on Report on Clinical Inquiry	
	<p>Mr Bill Maher and Dr Pat Nash briefed the Board on the matters pertaining to the Clinical Inquiry and provided an update on the 3 different reviews currently taking place.</p> <ol style="list-style-type: none"> 1. Internal inquiry report: headed by Professor Sir Sabaratnam Arulkumaran. The final draft report is expected this week. The Board expressed its concern that the contents of a draft of the report were referenced extensively in the media without respect for the dignity of the patient and her family or for due process; this was unacceptable and regrettable. 2. HIQA investigation: the investigation team headed by Ms Hilary Coates attended UHG on 25 January and members of the investigation team will attend UHG on 27 February and 06 March in accordance with Section 9 (1) Health Act 2007. 3. Coroner process: the preliminary hearing took place on 18 January 2013 and it is proposed to commence the inquest on 08 April 2013, it is anticipated that it will take at least a week. 	

	<p>The Board considered the above developments and expressed its concerns that the internal inquiry report will be made public prior to the commencement of the coroner inquest and is concerned that the issuing of the internal final report could prejudice the coroner inquest if not dealt with in the appropriate sequence.</p> <p>Mr Noel Daly on behalf of the Board agreed to write to Dr Pat Nash as the commissioner of the internal report requesting he brings the Boards concern to the attention of the appropriate Authority.</p> <p>The Board passed on its thanks and appreciation to all staff for maintaining service delivery through this difficult time and asked the Group Clinical Director, CEO and Group Director of Nursing and Midwifery to pass this message through the normal communication channels.</p>	<p>ND/PN</p> <p>WEM/PN/CC</p>
3.	To consider and approve “Corporate and Clinical Governance framework by the Chief Executive Officer” (08/2013)	
	Mr Bill Maher spoke to the GRUHG Corporate and Clinical Governance Framework circulated prior to the meeting. Following consideration the framework was approved by the Board (proposed by Mr John Killeen and seconded by Dr Jim Browne) with one addendum to include CEO reporting relationship to the HSE.	WEM
4.	To appoint Chairs to Patient Safety, Finance and Audit Committees	
	<p>The Board considered and approved the appointees to the following standing committees as outlined by Mr Noel Daly</p> <ul style="list-style-type: none"> • Patient Safety Steering Group: - Dr Brendan Day, Chair and Ms Phyllis MacNamara Vice Chair supported by Dr Pat Nash and Ms Colette Cowan. • Finance Committee :- Mr Zubair Javeed, Chair supported by Mr Maurice Power as Chief Financial Officer • Audit Committee – Mr John Killeen, Chair supported by Mr Bill Maher and Mr Noel Daly <p>Agreed that the membership of the committees and Terms of Reference would be finalised at the next Board meeting.</p>	BD/ ZJ/JK
5.	Hospital Foundation	
	The Board considered a discussion led by Mr Bill Maher proposing the establishment of a Group Foundation to allow for funding and philanthropic donations to support capital developments within the Group. It was agreed that Mr Noel Daly, Mr Bill Maher and Mr John Killeen would explore models in place with NUI Galway and report back to next meeting.	ND/WEM
6.	Schedule of Meetings 2013	
	The Board considered a schedule of meetings for the Board for 2013 in accordance with the Terms of Reference and it was agreed to finalise at the next Board meeting.	ND
7.	Any Other Business	
	<ul style="list-style-type: none"> • Mr Bill Maher provided a verbal update on the recent presentation of Prof 	

	<p>Higgins on the report for hospital groups presented to senior management team in the HSE. It is recognised that a significant amount of preparation work will be required including a comprehensive consultative process. It was noted that the Small Hospitals Framework is set to be launched at the same time as the Higgins report- the date for publication is not yet known. Mr Noel Daly sought recommendations from the Board for future Non Executive Director appointments taking into account the geographical spread.</p> <ul style="list-style-type: none"> • Mr Bill Maher circulated a paper on key dates for Non Executive Directors to note which was welcomed by the Board. Ms Fiona McHugh will prepare similar for each Board Meeting. • Ms Colette Cowan provided a verbal synopsis of the recommendations of the Mid Staffordshire NHS Foundation Trust Public Inquiry and undertook to provide a written report for the next Board Meeting. • Development Plan for Non Executive Directors noted. • The Board endorsed the proposal by Ms Colette Cowan to include a Patient Story as a standing item for future Board meetings and was seen as a welcome development. • The Board noted that Secretary General and Director General are planning to visit Roscommon Hospital on the 25 March at 4pm. • Dr Pat Nash was congratulated on his recent appointment to An Bord Altranais Board. • Ms Phyllis MacNamara gave an account of her recent experience as a patient in UHG and identified a number of opportunities for improvement which was welcomed by the Board as part of our development for patient care. 	<p>FMH</p> <p>CC</p> <p>CC</p>
12.	Date of Next Meeting	
	Monday 25 March 2013 at 2pm, Board Room, Roscommon Hospital	ND

SIGNED DIRECTOR: _____
Chair of Board

DATE: _____